

RESOLUTION NO. 2017-53

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO ISSUE A WORK ORDER, CONSISTENT WITH THE PROPOSAL ATTACHED AS EXHIBIT “A,” TO THE CORRADINO GROUP, INC. FOR LANDSCAPE INSPECTION AND ARBORIST SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village of Key Biscayne (“Village”) issued Request for Qualifications No. 2016-02-09 (“RFQ”) for continuing professional engineering services; and

WHEREAS, pursuant to the RFQ, the Village Council selected the Corradino Group, Inc. (the “Corradino”) as one of the consultants to provide continuing professional services and authorized the Village Manager to execute an agreement with Corradino; and

WHEREAS, Corradino has provided a proposal, attached as Exhibit “A,” for landscaping inspections and arborist services (the “Project”); and

WHEREAS, the Village Council desires to authorize the Village Manager to issue a work order for the Project consistent with the proposal attached as Exhibit “A” and the professional services agreement entered into between the Village and Corradino; and

WHEREAS, the Village Council finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That each of the recitals stated above is hereby adopted and confirmed.

Section 2. **Authorization.** That the Village Manager is hereby authorized to issue a work order to Corradino for the Project that is consistent with the proposal attached hereto as Exhibit "A" in an amount not to exceed \$52,499.00.

Section 3. **Effective Date.** That this Resolution shall be effective immediately upon adoption hereof.

PASSED AND ADOPTED this 12th day of December, 2017.


MAYOR MAYRA PEÑA LINDSAY

ATTEST:


JENNIFER DUQUE, CMC
VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


VILLAGE ATTORNEY

THE CORRADINO GROUP, INC.

CORRADINO

ENGINEERS • PLANNERS • PROGRAM MANAGERS • ENVIRONMENTAL SCIENTISTS

November 9, 2017

Ana de Varona
 Village of Key Biscayne
 88 West McIntyre Street
 Key Biscayne, FL 33149

Subject: E-Sciences Proposal for On-call Arborist and Landscape Inspection Services
Village of Key Biscayne, Miami-Dade County, Florida
E Sciences Proposal Number 2-1027-P02

Dear Ms. de Varona:

The Corradino Group, Inc. (Corradino) in association with our subconsultant E Sciences, Incorporated (E Sciences) is pleased to submit this proposal to allow E Sciences to provide continuing on-call arborist and landscape inspection services to the Village of Key Biscayne (Village). All services in the attached proposal from E Sciences will be performed by E Sciences.

As you are aware, E Sciences began providing on-call arborist services in accordance with their previously submitted proposal (#2-1027-P01), which was approved by the Village Manager on June 1, 2017 and authorized by you on June 25, 2017. Ms. de Varona authorized an additional month via email on July 28, 2017.

PROPOSED SCOPE OF SERVICES

The attached proposal from E Sciences includes time and materials to provide the following primary and as-needed secondary tasks.

Primary Tasks:

Monthly inspections and reports for the 36 "Village-Maintained Green Areas" as identified on the "Village of Key Biscayne Village-Wide Landscape Plan. This includes site visits (approximately two full field days) and time to prepare and submit reports.

Secondary Tasks:

One additional eight-hour day is budgeted for additional on-call services, including, but not limited to:

- Tree assessments for trees outside of the regularly-inspected landscape areas.
- Review and provide feedback on the documents such as the Village's draft Landscape Ordinance and draft tree pruning contract document.
- Landscape inspection of new Village plantings in accordance with the latest edition of the Florida Grades and Standards for Nursery Plants and the Village and Miami-Dade County codes.
- Landscape inspection of private (commercial/residential) plantings in accordance with the latest edition of the Florida Grades and Standards for Nursery Plants and the Miami-Dade County code.
- Review of landscape plans.
- Code compliance support, including inspections of tree abuse.
- Representation of the Village in special magistrate or other proceedings related to tree abuse or other arboricultural issues.

4055 NW 97TH AVENUE • SUITE 200 • MIAMI, FL 33178
 TEL 800.887.5551 • 305.594.0735
 FAX 305.594.0755
 WWW.CORRADINO.COM

- Assistance with code revisions, grant writing or public outreach efforts.
- Meetings with Village staff, commission, etc.

SUBCONSULTANTS

The below listed Subconsultants will perform all of the Work under this proposal.

Sub-Consultant Name	Specialty or Expertise
E Sciences	On-Call Arborist / Landscape Inspection Services

SCHEDULE

E Sciences can begin work within one week of authorization.

COMPENSATION

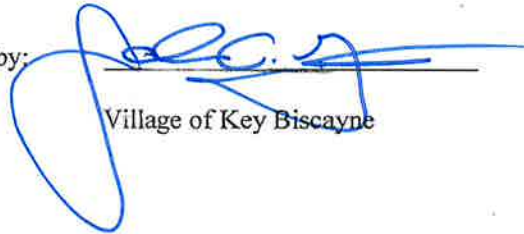
Our subconsultant, E Sciences, shall perform the work detailed in this and the attached proposal for a Not-To-Exceed Fee of Fifty-Two Thousand, Four Hundred and Ninety-Nine dollars and zero cents (\$52,499.00). The Village shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount. If additional funds to complete ongoing projects, or if unforeseen conditions should require services beyond the scope of services or budget allocation described herein, Corradino and/or E Sciences will notify you of additional costs necessary to complete the project, prior to proceeding further.

Submitted by:



Carlos Alcantara, PE
The Corradino Group, Inc.

Recommended by:



Village of Key Biscayne



E SCIENCES, INCORPORATED
2017 SCHEDULE OF FEES

A. PERSONNEL

Charges will be made at the following rates for staff time spent in administration, consultation or meetings related to the project, field inspection and evaluation, review and analysis of field and laboratory data, travel time, report preparation and review, etc. **Preparation and time spent for expert testimony will be charged at 1.5 times the standard rates.**

	<u>Rate Per Hour</u>
PRINCIPAL Registered Engineer/Geologist/Scientist	\$190.00
DIRECTOR/CHIEF Engineer/Geologist/Scientist	\$190.00
SENIOR II Registered Engineer/Geologist/Scientist	\$175.00
SENIOR I Registered Engineer/Geologist/Scientist	\$145.00
PROJECT II Engineer/Geologist/Scientist	\$120.00
PROJECT I Engineer/Geologist/Scientist	\$110.00
STAFF II Engineer/Geologist/Scientist	\$95.00
STAFF I Engineer/Geologist/Scientist	\$85.00
SENIOR GIS Analyst	\$110.00
CADD/GIS Analyst	\$80.00
TECHNICIAN II	\$75.00
TECHNICIAN I	\$65.00
FIELD TECHNICIAN	\$45.00
ADMINISTRATIVE ASSISTANT/CLERICAL SUPPORT	\$50.00

B. EXPENSES

- 1) Direct non-salary expenses incurred by the project and not applicable to general overhead will be invoiced at our cost multiplied by 1.15. Examples of direct expenses include project supplies, travel and lodging.
- 2) Automobiles used on projects will be charged at a mileage rate of \$0.75 per mile.
- 3) Disposal of Hazardous Waste samples - Samples of waste will be disposed by permitted methods on behalf of the client, after a determination is made that the waste is defined by RCRA to be hazardous. Due to the requirements of some hazardous assessments, disposal and invoicing of incurred expenses may take place after invoicing of the originally contracted work. This cost, if incurred, is not included in the project budget or in the laboratory testing fee schedule.

C. SUBCONTRACTS

- 1) Subcontract services outside E Sciences, Incorporated (if required) will be invoiced at our cost multiplied by 1.15.

D. ESCALATION FOR MULTI-YEAR CONTRACTS

- 1) Escalation rates will apply one year after the effective date of the contract.
- 2) The escalation labor rate will be 3% per category per year.
- 3) The mileage rate will be adjusted annually at an amount of 17.5 cents per mile above the Internal Revenue Service optional standard mileage rate.